

# **RULES & REGULATION**

## **ARTICLE-I**

### **0.0 Definitions**

- 1.1 The name of the society shall be ‘Society for Bipolar Disorders-India’ hereinafter called the society”
- 1.2 The object of the society are set out in its Memorandum of Association & may be altered, extended or abridged in accordance with the provisions of the society registration Act (Act SSI of 1860).
- 1.3 The term “Council” shall mean the executive council & “Board” or “NAB” shall mean the National Advisory Board of the Society for Bipolar Disorders-India respectively.
- 1.4 “Member” shall be inclusive term embracing under Member, Fellow Member, Full Member, Associate Member, Honorary, Member, Student Member & Corporate Member elected by the Council & approved by the Board of the Society for Bipolar Disorders-India.
- 1.5 “Fellow” shall mean unless otherwise specified, Fellow or Founder Member of the society.
- 1.6 Whenever the article “he” has been mentioned, it shall also include “she.”
- 1.7 “Journal” shall mean the Indian Journal of Bipolar Disorder (or any other name his journal may be added by)

## **ARTICLE-II**

### **1.0 Constitution**

- 1.1 The Society shall consist of Members whose names are on the Membership Register of the Society for Bipolar Disorders-India maintained by the Honorary Secretary General of the society.

## ARTICLE –III

### 3.0 Office

- 3.1 The Registration Office of the Society shall be located at Asha Hospital, No. 298, Road No.14, Banjara Hills, Hyderabad-500034, (Andhra Pradesh), India.

## ARTICLE-IV

### 4.0 Register of Members

There shall be a register in which the names of all members of the society shall be entered with their qualifications & addresses. The register shall also show the state or local branch of the society, where applicable, to which member is attached. The Secretary General shall enter the name of the newly elected member in the register & inform the fact of such entry to the member concerned & to the state & local branches, if applicable. The member shall deem to have been elected from the date of his election by the council. The council shall determine the category of membership at the time of election of the member. The names of all existing members of the society, who have paid their subscription up to the last calendar year, shall be published by 30<sup>th</sup> June each year for information of state & local branches & for all members of the society shall be a priced publication.

## ARTICLE-V

### 5.0 Classification of Members

- 5.1 There shall be seven categories of members: namely **Founder Members, Fellow Members** (Also called Fellows), Full Members (Also called members) Associate Members, Honorary Members, and Student Members & Corporate Members. The Membership status (Category) of a Member shall be determined only by the council of the Society for Bipolar Disorders-India whose decision shall be final & binding.

5.2 **FOUNDER MEMBERS:**

All Members, who constitute the national advisory Board of the SBDI except the co-opted members of this Board, at the time of registration of the society, shall be called its founder Members.

The Co-opted members of the national advisory Board shall be members of the board for a term that may be defined from time to time whereas, the Fellow Members would continue to be members of the board as defined in article XVI of the rules & regulation.

5.3 **Fellow Members (Fellows):**

All psychiatrists in full time private practice of psychiatry with more than 3 years experience after post- graduation in psychiatry are eligible to become fellow members (also called Fellows) of the society.

#### **5.4 Full Members (Members):**

- (a) All psychiatrists in full- time private practice psychiatry with less than 3 years experience after post-graduation in psychiatry are eligible to become Full Member also (called Members) of the society.
- (b) All psychiatrists in part time private practice of psychiatry & in Govt. or private service are also eligible to become Full Members of the society.

#### **5.5 Associate Members**

- (a) All psychiatrists in Govt. or private service who are not in part time or full time private practice of psychiatry are eligible to become Associate Members of the society.
- (b) A Registered Medical Professional holding an MBBS degree & doing private practice of psychiatry is eligible to become Associate Member of the society.
- (c) A Registered Medical Practitioner holding an MBBS degree & having a post graduate degree or diploma in a subject other than psychiatry but interested in psychiatry & mental health, whether in private practice or in a private or Government job is eligible to become an associate Member of the Society.
- (d) Other mental health professionals who can become associates member are:
  - (i) Qualified Clinical Psychologists
  - (ii) Qualified psychiatric social workers
  - (iii) Qualified psychiatric Occupational Therapists
  - (iv) Trained Psychotherapist
  - (v) Trained Psychiatric Nurses
  - (vi) Any other mental health Professionals with more than five years clinical experience who have made significant contribution to psychiatry.

#### **5.6 Honorary Members:**

In recognition of significant service or contribution to psychiatry and mental health, a person who is not otherwise eligible to become a Member of the Society in any of the preceding categories and whose name is proposed by a minimum of three National Members can be enrolled as an Honorary Member.

#### **5.7 Student Members:**

A post-graduate student of psychiatry of a recognized medical college can become a Student Member of the society on production of a certificate of his being a bona fide post-graduate

student of psychiatry from the head of the Department of Psychiatry or the principle of his college. He can remain a student member up to the period of his studentship/post-graduate residency period.

## **5.8 Corporate Members:**

All Bodies incorporated or registered under the relevant acts and laws of the Govt. of India or Statutes of any other country, having object similar to those of the Society for Bipolar Disorders-India or objects that promote and advance the working of the society can become Corporate Members of the society. These include national or international, private or public, Governmental or non- Governmental, academic, research & service institutes & agencies: professional societies & organizations; non- Government voluntary organizations; organizations of mental health professionals, mental health service providers, mental health service providers, mental health service consumers and caregivers of those with mental disorders; or other corporate or business houses etc.

## **ARTICLE VI**

### **6.0 Election of Members**

Any person or body desirous of becoming a member shall make an application to the Honorary Treasurer along with application fees as prescribed, if any, in the prescribed form & sign a declaration in the form *“I hare declare that I shall promote the aims & objects of the Society for Bipolar Disorders-India to the best of my ability & agree to abide by its constitution & bye laws for the time being in force.”* After his name has been proposed & seconded by two fellows of the society, his application will be put up for consideration & election before the council in its ensuing meeting & shall be granted if approved by a majority of present & voting members. The membership will be effective from the date of receipt of application.

## **ARTICLE -VIII**

### **Termination of Membership**

- 7.1 A person shall cease to be a member of the society if his name is removed from the membership register. The council shall remove the name of a member from the membership register under the following circumstances.
- a. On his death

- b. On his registration of any member from the society. **The resigneting** shall be in writing & be addressed to the secretary general & shall be accepted by the council provided he has paid up all his dues to the society, or
  - c. If his subscription are in arrears for two years & he has not paid in spite of a final notice regarding his dues from the secretary general or Honorary Treasurer
- 7.2 On the recommendation of the council the national advisory board may totally terminate, or suspend for a specified period of time the membership of any member, if the member acts against the interest of the society, or behaves in a manner prejudicial to the dignity & the image of the Profession, or for the reasons, which the council may deem sufficient. This recommendation of the council for suspension or termination of membership would then be put up to the national advisory board for consideration at the earliest & the board decision passed by a (simple) majority of members present & voting would apply. The member concerned shall have a right to explain his conduct & the secretary general shall acquaint all the members of the council & the National Advisory Board with his explanation.
- 7.3 If a member whose name had been terminated previously under section 7.1(c) seeks election without disclosing the fact that his arrears are due, & is elected erroneously as a new member his election will be considered null & void unless he pays arrears due from him under the rules.

## **ARTICLE- VIII**

### **8.0 Reinstatement of Members**

- 8.1 In all case of termination of membership except if under section 7.2, the member may get himself re-instated by the council:
- i. In case under section 7.1 (b) after paying the admission fee again
  - ii. In case under section 7.1 (c) after paying the admission fee along with two years subscriptions in lieu of arrears.

## **ARTICLE-IX**

### **9.0 Rights, obligation & privileges of Member**

- 9.1 Only founder members & fellow members shall have the right to vote at any meeting of the society, each founder Member or fellow member will have only one vote.
- 9.2 Each member irrespective of the category shall have the right:

- a) To attend the general Body Meeting of the society & all other meetings of the society unless otherwise specified.
- b) To attend & take part in scientific meetings, lectures, proceedings & demonstration of the society.
- c) To receive a copy of the statement of accounts, report & the journal of the society.
- d) To the use of the society's library room & other facilities if any, set apart for the purpose.
- e) To participate in any other activity or receive any other information that the council may decide.
- f) To bring to the notice of the management any discrepancy, lapses, & make suggestions contributing to the development of the society.
- g) To enjoy such other privileges & obligations of membership as may from time to time be conferred on members by rules & bylaws of the society

9.3 The right of interest of any member shall not terminate except in the event of termination or suspension of membership as specified in article 7 on "Termination of Membership" of the Rules & Regulations of the society, or the closure of Society by liquidation or dissolution.

## **ARTICLE – X**

### **10.0 Responsibility of the Member**

10.1 A member whose name has been entered in register is obliged to accept the rules & By-laws of the society & follow them. No one shall be absolved of any responsibility on the plea that he has not received a copy of the rules & by-laws of the society.

## **ARTICLE – XI**

### **11.0 Year of the society**

11.1 The year of the society for financial purposes shall be 1<sup>st</sup> April of any year to 31<sup>st</sup> March of the next calendar year and for any other purpose, the period between two consecutive Annual General Body Meeting shall be considered as "one year"

## **ARTICLE – XII**

### **12.0 Subscription**

- 12.1 All members of the society shall pay their membership fee & annual membership subscription to the treasurer of the Society for Bipolar Disorders-India. The amount of such fees & subscriptions would be decided by the council & may be revised from time to time.
- 12.2 The state & the local branches, if any, will have the liberty to collect additional fees. Subscriptions & donation from their members, if it is so decided by the concerned State \ Local Branches for the running & benefit of the branch. The state \ Local Branch will pay to the society (Society for Bipolar Disorders-India) a part (amount to be fixed by the council of the society) of the membership fees & subscription fees to collected.

### **ARTICLE-XIII**

#### **13.0 Branches**

- 13.1 For better attainment of the objects of the society, the National Advisory Board may any time in future through a special resolution, allow members of the society to group themselves into separate state & local bodies under the style of state branch \ local branch of the Society for Bipolar Disorders-India.
- 13.2 The information of any state or local branch (as in 15.1 above) must be approved by the council & the National Advisory Board of the society. Members desirous of forming a state or local branch may write to the secretary general of the society for permission once such branches are allowed to be made as provided in 13.1 above.
- 13.3 A state or a local branch would be a branch of the Society for Bipolar Disorders-India *per se*, and therefore would neither require nor be entitled any separate constitution or registration with any body. Each such branch would function directly under the society & would follow the objects, rules & regulation & laws of the society.
- 13.4 State Branch:
- i) There can be a branch of the society in every state. Such a branch would be known as 'Society for Bipolar Disorders-India'...State Branch.' or by a similar appropriate name approved by the council & the board.
  - ii) Each state Branch shall have a jurisdiction to be determined by the Society.
  - iii) There shall be a minimum of 25 Members at the time of foundation of Such a State Branch, of which at least 10 shall be fellow members.
  - iv) In the absence of the requisite number of members to constitute a State Branch, a local branch may be affiliated to the nearest state branch or directly to the society.
  - v) Each state branch would function directly under the society & would follow the objects, rules & regulation & by- laws of the society.
  - vi) Each state branch shall not have any claims on the assets & liabilities of the Society.
  - vii) A formal permission for promotion of a state branch shall be obtained from the society.

viii)The state branch shall come into existence only after the approval by the council & the National Advisory Board.

### **13.5 Local Branch:**

A local branch may be set up in any city or town provided that:

- I) There shall be more than one local branch in any one town or city.
- II) Each local branch shall have a local area to be determined by life state branch or in the absence of a state branch, by the society.
- III) There shall be a minimum number of ten members at the time of foundation of the local branch, of which at least two must be fellow member of the society.
- IV) Local branches shall function under the state branch of the society & would follow the objects, rules & regulations & by laws of the society
- V) A local branch shall not have any claims on the assets & liabilities of the Society.
- VI) A formal permission for promotion of a local branch shall be obtained from the society through the state branch. The branch shall come into existence only after the approval of the council & the National Advisory Board.

- 13.6 All the members of the State & local branches shall be members of the society. The membership status of a member shall be determined only by the council of the society. Any person who ceases to be member of the society shall immediately cease to be a member of any state & local branches of the society.
- 13.7 In the absence of a local branch in any particular area where the number of members is less than the minimum number required to form a Local Branch, members of that particular area will remain attached to the area branch as “directed members” of the state branch.
- 13.8 The local & state branch shall bear the name of the Society for Bipolar Disorders-India followed by local branch or state branch, as the case may be.
- 13.9 In the extraordinary circumstances when a local or state branch fails to conform with the objects of standards laid by the society or acts in a manner contrary to the provision made in rules & bylaws of the society, the society shall have absolute power to take such measures as it deems fit including suspension of the branch concerned or taking control of the branch in its own hand. Such a decision shall be taken by the National Advisory Board on the recommendation of the council of the society & shall be binding upon the state or local branch concerned.
- 13.10 The state & local branches shall submit their annual reports & audited accounts along with a copy of the proceedings of all meetings to the Hon. Secretary General of the Society for Bipolar Disorders-India for information within days of the publication of such reports, or audits, or holding any meetings.



- 13.11 The local & the state branches shall be guided by the society in all matters. In case of a difference of opinion on any matter between the local & the state branches, the local branch shall have the right to appeal to the council of the society preferably through the state branch & decision of the council of the society shall be final.

#### **ARTICLE- XIV**

##### **14.0 Affiliation with other scientific or bodies**

- 14.1 The society may affiliate or be affiliated with any other national & international organizations engaged in the promotion of mental health activities.
- 14.2 State or local branches shall not affiliate or be affiliated with any other organizations directly.
- 14.3 Organization or bodies affiliated by the society shall pay an annual subscription fee to the society, which shall be equivalent to corporate membership subscription prescribed by the society. Similarly, the society may pay membership subscription to the national or international organization to which it becomes a member.

#### **ARTICLE –XV**

##### **15.0 Management**

- 15.1 The general management of the society shall be vested in the executive council, shall work as the executive arm of the National Advisory Board.

#### **ARTICLE –XVI**

##### **16.0 Composition of the Executive Council & National Advisory Board**

###### **16.1 Executive council**

- 16.1.1 Executive council shall be composed not less than 12 members who are fellow members of the society. Of those 12 members of the executive council 7 Member shall be elected by the general body of fellow members from amongst the eligible fellow members of the society, & the remaining 5 shall be nominated by the National Advisory Board from amongst the eligible fellow members of the society.
- 16.1.2 The executive council consisting of these 12 members will then elect\choose the following 5 office bearers from amongst themselves.

1. President
2. Vice President
3. Secretary General

4. Treasurer
5. Editor

16.1.3 All the 5 office bearers of the executive council will have tenure in office as under.

- |                      |   |       |
|----------------------|---|-------|
| 1. President         | 2 | years |
| 2. Vice President    | 2 | years |
| 3. Secretary General | 2 | years |
| 4. Treasurer         | 2 | years |
| 5. Editor            | 2 | years |

## 16.2 National Advisory Board (NAB)

16.2.1 The National Advisory Board also referred to as the NAB or the board, shall consist of 24 permanent members.

16.2.2 a) Permanent members of the National Advisory Board are those fellows Members who have been involved with the formation of the Society for Bipolar Disorders-India from its inception & have given their consent to hold this position. A list of these permanent fellow members who constitute the National Advisory Board is appended in the register of members. A permanent member of the NAB would remain a permanent member of the NAB till he resigns from this position or continues to be a member of the society.

b) Only in extraordinary circumstances, if any such permanent member acts against the interest of the society, or behaves in a manner prejudicial to the dignity & image of the society, or for other specific reasons, which the NAB may deem sufficient, may a permanent member of the NAB be suspended from such a membership of the NAB for a period not exceeding one calendar year, by-two-third majority vote of all 24 permanent NAB members in a meeting of the NAB specifically convened for this purpose. If after completion of this period of suspension the extraordinary circumstances that warranted the suspension in the first place continue to prevail, may the other (than the person charged / suspended) permanent members of the NAB take the extreme step of terminating the permanent of the NAB of the suspended member through a resolution by two-third-majority vote of all the 24 permanent members. For both the above purposes (suspension & termination) vote of those permanent NAB members who cannot attend such a meeting may be obtained through postal mail or e-mail etc. In all circumstances the charged \ suspended permanent NAB member shall be given ample opportunity to offer his views & explanation to the NAB.

c) A vacancy in the permanent membership of the NAB arising out of whatever reasons may be filled by a process whereby the NAB would call for names from all fellows

members; the council of the society would these names for eligibility (based on eligibility criteria given in c) below) & forward the eligible names to the NAB who would then nominate one out of these to fill the vacant position.

c) Eligibility criteria for b) above would be:

- i. A continuous membership of the society for at least 5 years as a fellow member.
- ii Having held a position as a member of the council of the society for at least one year.
- iii The NAB while nominating to the vacant position may consider\giving preference to a past president of the society, or to a past Secretary General, or a Co-opted member of NAB or other office bearer, or to a fellow member who has made significant contribution to the cause of psychiatry & the Society for Bipolar Disorders-India, in that order of performance.

### 16.2.3 Co-opted members of NAB:

a) The permanent member of the NAB can co-opted a minimum of the to six fellow member \ full members of the society to the NAB who would be referred to as Co-opted Members of the NAB. Their tenure in office would be defined by the NAB & shall not ordinary exceed two years. Of these six co-opted members of the NAB not more than three members may be co-opted from amongst full members of the society of the society.

b) *The process of co-option to the NAB:* The co-opted Members may be nominated directly to the NAB by the permanent members of the NAB depending on the needs of the society, or they may call for names for co-option from the general body of fellow members\full members. Only those fellow members\full members would be eligible who have been fellow Members\full member continuously for at least the previous five years \* & desire to hold such a position. Such desirous & eligible fellow members\full members would be submit their names to the Secretary General who would place them before the council which would then screen the eligible names & forward them to the NAB would then nominate the require numbers to be co-opted.

\*Note: The eligible criteria of five years of continuo membership would apply only after the society is five-year or more old.

c) The NAB while ....to the co-opted position may consider giving preference to a past president of the society, or to past office bearer of the society, or to a fellow member \ full member who has made significant contribution to the cause of psychiatry & the Society for Bipolar Disorders-India, or to a person who fulfills any particular needs of the society at the time.

16.2.4 The president & Secretary General of the society, if not already permanent or co-opted members of the NAB, shall be ex-officio members of the NAB may be in addition to the 30 members (24 permanent & 6 co-opted) as in 16.2.1 Such ex-officio members would have no vote at any meetings of the NAB

16.2.5 Chairpersons of the NAB:

If the president of the society also happens to be permanent member of the NAB, then he would automatically be the chairperson of the NAB if for a particular term the president is one who is not a permanent member of the NAB then the permanent member of the NAB would choose\elect one from amongst them as the chairperson. The term of office for such a chosen\elected chairperson would be one year or till the time a president who is also a permanent member of the NAB is available to the chairperson of the NAB (whichever is earlier) the chairperson shall preside overall meetings of the NAB & have the casting vote in case of a tie.

16.2.6 Secretary of the NAB:

The Secretary General of the SBDI shall also function as the Secretary of the NAB. He shall assist the chair as well as schedule & call the meetings, maintain minutes & records of the meetings communicate & conduct correspondence on behalf of the NAB, & ensure that smooth functioning of the NAB.

## **ARTICLE-XVII**

### **17.0 Power & Function of the Executive Council & National Advisory Board**

**17.1 Power & Function of the Executive Council**

17.1.1 The general management of the society shall be vested in the executive council, which shall work as the executive arm of the NAB, & so in consultation with the NAB as per the provision of the relevant clauses of the rules & regulation & the Byelaws of the society.

17.1.2 The Executive Council may meet for the transaction of business, adjourn & otherwise regulate its meeting & proceedings as it thinks fit. A meeting of the executive council at which a quorum is present shall be competent to exercise all or any of the functions of the council. All questions arising at any time of the council meeting shall be determined by majority of votes. In every case of equality of votes the president shall have & exercise a second or casting vote.

17.1.3 The decision of the council of the society in all matters that it has the powers to decide upon shall be final & subject to any endorsements only by the NAB. Any decisions of the council can not infringe upon the rights & power of the NAB.

17.1.4 The council shall be entitled to act with authority of the society in the furtherance of the aims & objects of the society & transaction of any business of financial matter that may

arise except in respect of acts to be done by the NAB or those specially reserved to be done by the society General Body Meeting.

- 17.1.5 The council shall have the power to appoint sub- committees & fix their terms or references as and when necessary. Any such sub-committee may co-opt as members thereof, such person who have experience in matter to be dealt by it. Any answer of the society may be co-opted as member of a sub-committee. The council shall elect the members & chairpersons of each sub-committee for a period of two years unless otherwise specified for a lesser duration. At the end of each two-year period the sub-committee may be reconstituted.
- 17.1.6 The council shall ensure the implementation of decisions & programmers of the NAB.
- 17.1.7 The council shall supervise the holdings of meetings & of conferences etc. & take decisions about scientific activities.
- 17.1.8 The council shall plan & implement programs the campaigns issue & publish newsletters or journals, disseminate information through any medium about the activities of the society, or scientific material or other material in accordance with the objects of the society.
- 17.1.9 The council shall have power to write off the whole or a part of the arrears against any individual member.
- 17.1.10 The council shall be competent to act in spite of any vacancy.
- 17.1.11 The council shall have the power to appoint or remove salaried officers & servants of the society.

## 17.2 Power & Functions of the NAB

- 17.2.1 The NAB shall function as the governing body of the society. It should usually have only an advisory role (subject to 17.2.2 below) to ensure that the objects of the society are fulfilled in the best possible dignified manner.
- 17.2.2 However, in respect of the below listed items\functions the NAB would have an exclusive decision making right. In respect of these matters the executive council may only recommend a course of action but the decision of the NAB. Would be final.
  - a) All matters related to the memorandum of associations, rules & regulations & byelaws of the society.
  - b) Sanction of finances exceeding Rs. 50,000\ except those finances that are involved in the organization of the annual conference, of regular symposium\CME etc.
  - c) All matters related to the movable & immovable properties of the society.
  - d) All disputes related to office bearers of the society.
  - e) All matters related to the NAB.

- f) Nomination to the executive council.
- g) All matters related to outside agencies.
- h) Any other matters that the executive council cannot decide.
- i) Any appeal that may be referred to the NAB by the annual general body or by the council or the annual general body meeting of the society.
- j) To deal with any matter that the annual general body meeting, or the Executive Council, or any member supported by two fellow's members may refer to the NAB for adjudication or opinion.
- k) To accept or refuse donation\contribution\grants. (however, the duly appointed committees\journal publication, or special programme)

## **ARTICLE-XVIII**

### **18.0 Casual Vacancies**

- 18.1 The executive council shall have power to fill vacancies occurring in its membership, whether ex-officio, except in case of representatives from state or local branches (if any). Such members shall hold office only for the remaining period of the year.
- 18.2 In normal circumstances, an officio bearer shall give three months notice of his desire to resign.
- 18.3 Officio-bearers of any sub-committee must inform the secretary general of the society if they are unable to serve for any length of time, in such case alternative arrangements will be made by the secretary general with the approval the president.
- 18.4 A member of the council or sub committee or an office-bearer shall be considered other member of the society if they are "unable to serve". For the purpose of filling the vacancy by any other member of the society by the council, if he intends to or is residing outside the country continuously for six months or more.

## **ARTICLE-XIX**

### **19.0 The Journal of the Society**

- 19.1 The society shall publish a journal to be named as Indian Journal of Bipolar Disorders or any other name to decided, which shall be managed by the Journal Committee. The editor shall enter in a Register all books sent for reviews as well as any other journals, & sent a list of the same periodically to the secretary general. The editor shall be responsible for the accounts of the journal committee & the books & journals in his custody.

## **ARTICLE-XX**

### **20.0 Amendment to Memorandum, rules & byelaws**

- 20.1.1 Recommendations for amendment to the Memorandum, rules & bylaws of the society may be made at the Annual General Meeting or at an extra-ordinary general meeting after adequate notice (which shall not be less than 30 days) is given. The voting shall be confined to the fellow members of the society & any resolution for recommendation for amendment (see 20.2 below) shall be passed only if at least two-thirds majority or votes attending the meeting approved it.
- 20.1.2 This passed resolution for amendment referred recommendation for amendment' shall then be placed before the NAB which may then pass this 'recommendation for amendment' only for at least two thirds of all permanent 24 members of the NAB approve the amendment fully or in a modified form. For this purpose the vote of those NAB permanent members who are unable to personally attend such a meeting may be obtained through postal mail or e-mail. While serving the exclusive right to such a decision, the NAB would ordinarily reject such a recommendation for amendment if it were detrimental to the objects, image & functioning or basic nature of the society.
- 20.2 A 'resolution' for recommendation for amendment shall be very precise & may be proposed by any fellow member of the society who shall inform the Secretary General of his desire to do so and send him a copy of the resolution for consideration by the executive council. The resolution shall be sent to the secretary general not less than 60 days before the annual general meeting who shall circulate it among the members of the society & submit it to the annual general meeting with comments of the executive council, if any.
- 20.3 Any member of the council may initiate the process of amendment to the memorandum of association, or the rules & the bye-laws of the society by tabling a 'resolution for amendment' before the council by giving a 30 day notice & if passed by two-thirds majority of the council members then the 'Recommendation for Amendment' so passed, to be placed before the NAB for approval which would then follow the steps as 20.1.2 above.
- 20.4 Any members of the NAB may initiate the process of amendment to the memorandum of association, or the rules & the bylaws of the society by tabling a 'Resolution for Amendment' before the NAB by giving a 30-day notice. However, the NAB can only approve this by following the procedure laid down in 20.1.2 above.

## **ARTICLE-XXI**

### **21.0 Assets after Dissolution**

- 21.1 In the event of dissolution or winding up of the Society for Bipolar Disorders-India, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the members of the executive council or members of the NAB or any others members of the society but the same shall be transferred to another charitable society, association or institution whose objects are similar to those of this society.